



THE STATE
of **ALASKA**
GOVERNOR MIKE DUNLEAVY

Department of Commerce, Community,
and Economic Development

ALCOHOL AND MARIJUANA CONTROL OFFICE

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To: Alcoholic Beverage Control Board
Date: April 11, 2025
From: Kevin Richard, Director
RE: Director's Report

- **Introduction**

- This report summarizes the activities of the Alcohol and Marijuana Control Office (AMCO) from the last board meetings held February 2025.

- **Discussion Topics**

- **Licensing**

- Jane Sawyer and her staff will update you on the progress that have made since the February 2025 board meetings. There is currently a vacancy for a Licensing Examiner 2 and a Regulatory Specialist 2

- **Enforcement**

- Investigator Joe Bankowski will update you on the activities of the AMCO Enforcement Unit since the February board meetings. There is currently a vacancy in the Enforcement Unit for one Special Investigator I.

- **Administrative**

- The AMCO Administrative Unit is now staffed, with no vacancies to report. The open Administrative Assistant I position was filled in March.

- **Legislative Review**

- SB 15 was sent to the Governor as of April 4th.
- Further legislative items will be covered later in the agenda.

- **Topics to be Considered**

- **E-mail Balloting**

- ABC Board Members are asked to review applications and vote via e-mail. If no discussion is required, a license could be approved by the board with a majority vote without the need for a special or regular meeting, resulting in licenses being issued more quickly.

- **Online Board Management Software**

- An online portal is maintained by AMCO to provide board members with license applications, backup data, and any other information that would regularly be provided at a board meeting. A selection of licenses is posted in the portal for review and approval during a specified consideration period. Board member votes are recorded within the portal.

- **Next Board Meeting**

- The next Regular Meeting of the ABC Board will be held June 24th in Fairbanks, AK.
There is potentially a Special Meeting June 17th.

A handwritten signature in black ink, appearing to read 'KRJ', is positioned above the typed name.

Kevin Richard

Director

Alcohol & Marijuana Control Office

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